**附件二 辅导员进课堂登记表**

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| **课程名称** |  | **查课时间** | |  | |
| **授课教师** |  | **授课地点** | |  | |
| **授课班级** |  | | | | |
| **学生出勤情况** | **总人数** |  | **缺勤人数** | |  |
| **缺勤名单** |  | | | |
| **缺勤原因** |  | | | |
| **查课照片** |  | | | | |
| **学生上课情况** | 辅导员签名：  日期： | | | | |

备注：内容请尽量保持在1页A4纸，若超过请正反双面打印